

**SUGAR GROVE PARK DISTRICT**  
**Monday, December 14, 2009**  
**6:00PM**

**BOARD MEETING MINUTES**

- 1. Meeting was called to order** by President Kevin Johnson at 6:00PM.  
Roll call was taken:

President Kevin Johnson	Present
Commissioner Mike Bachio	Present
Commissioner Steven Becker	Present
Commissioner Sean Carmody	Present
Commissioner Ochsenschlager	Present
Executive Director Greg Repede	Present

Staff in attendance:

Karen Pritchard, Superintendent  
Ginny Pavesich, Recording Secretary

- 2. Public to Address the Board**

None

- 3. Approval of Minutes**

Commissioner Carmody made a motion to approve the November 9, 2009 Minutes of the Regular Board Meeting with the addition of the word “from” to Item 5.B. **Middle School Ball Fields**, line 2, “He expects to hear back *from* her...” Commissioner Ochsenschlager seconded and the motion passed unanimously.

- 4. Approval of Treasurer’s Report**

Commissioner Carmody made a motion to approve the November 2009 Treasurer’s Report and Disbursements totaling \$51,589.45. Commissioner Becker seconded. Roll call vote was taken:

President Johnson	Aye
Commissioner Bachio	Aye
Commissioner Becker	Aye
Commissioner Carmody	Aye
Commissioner Ochsenschlager	Aye

Motion passed 5-0

- 5. Unfinished Business**

**A. Middle School Ballfields**

Mr. Darrell Garrison of Planning Resources Inc. presented a proposal to provide grant consulting services to the Park District at a cost of \$9,300. He stated that

PRI is experienced in soliciting grants through IL Department of Natural Resources. PRI is willing to negotiate items in the proposal which may have been done, or could be done by Park District staff. IDNR does a field review after the Park District submits the grant proposal. PRI would attend this field review with IDNR and the cost of PRI to attend this review should have been included in the proposal, per Mr. Garrison.

Mr. Garrison suggested that grant proposals be submitted to IDNR by June 1. In light of that date, it would be wise to begin working on the grant process at the beginning 2010. There would be meetings with park district board, staff, and residents to determine what would be included in the grant request. Commissioner Ochsenschlager thanked Mr. Garrison for his presentation.

Director Repede commented that PRI is thorough and will negotiate on the cost of the proposal, as it did when PRI did with the master plan.

Director Repede also reported that Laura Ross and her partner, Mark Yergler, are working on a proposal to provide grant consulting services to the Park District. Ms. Ross's proposal would be annually based and would include a number of different projects.

Director Repede reported that the Park District will have \$450,000 for the middle school ballfields project in the bank at the end of the year. If IDNR awards a grant to the Park District for the project, the Park District would need to fund the cost of the entire project, and a bank loan would be necessary to fully fund the project. A lease would also need to be entered into between the Park District and the School District regarding the land involved for the ballfields.

Director Repede suggested reviewing the proposal from Ms. Ross before making any decisions regarding hiring PRI or Ms. Ross.

## **6. New Business**

### **A. Election of Officers**

Commissioner Bachio made a motion to nominate Kevin Johnson for the President of the Sugar Grove Park District Board. Commissioner Ochsenschlager seconded and the motion passed unanimously. Commissioner Ochsenschlager made a motion to nominate Mike Bachio as Vice President of the Sugar Grove Park District. Commissioner Becker seconded and the motion passed unanimously.

Director Repede was appointed as Secretary and Treasurer of the Sugar Grove Park District Board.

### **B. Ordinance #09-04**

Commissioner Ochsenschlager made a motion to approve Ordinance #09-04; Commissioner seconded and roll call vote was taken:

President Kevin Johnson

Aye

Commissioner Mike Bachio	Aye
Commissioner Steven Becker	Aye
Commissioner Sean Carmody	Aye
Commissioner Mary Ochsenschlager	Aye

### **C. Entrance Canopies and Other**

Director Repede reported staff recommendation to purchase two canopies totaling \$1,980 including installation. One would be placed above the drop box on the front of the building and the second to be mounted over the rear entrance to the building. A computerized drawing showing the placement was shown. Brown is the color of choice for the canopies.

Director Repede requested that the Sugar Grove Park District Board consider joining the State of Illinois Joint Purchasing Program. Commissioner Ochsenschlager made a motion that the Sugar Grove Park District join the State of Illinois Joint Purchasing Program. Commissioner Becker seconded and the motion passed.

Director Repede reported that staff is continuing with Verizon as a phone service provider and is working on reducing the phone bills.

### **D. Middle School Ballfields**

See Item 5.A. Middle School Ballfields

### **Remarks/Items from Commissioners**

- IAPD magazine reported that park districts flying the flag of the United States are required that the flag be American made;
- There will be new language for use in 2010 regarding Truth in Taxation Notice;
- Redefining facilities which need AED equipment, to specify certain types of outdoor facilities;
- Commissioner Johnson and Bachio and Director Repede attended a seminar provided by Ancel, Glick, regarding changes to Open Meetings Act and Freedom of Information Act. The IPRA Conference in January 2010 will have information available regarding changes to these to Acts. President Johnson commented that use of the park district server for emails, not personal email accounts, protects the privacy of the board members.
- Turkey Shoot was held and photos of the event are online.

## **7. Meeting Adjournment**

Commissioner Bachio made a motion to adjourn the meeting and Commissioner Carmody seconded. President Johnson adjourned the meeting at 7:22pm.